



FRANCISCAN ACTION NETWORK

Associate for Campaigns and Development

The Franciscan Action Network (FAN) seeks a new associate for campaigns and development. This is a full-time staff position, located in NE Washington DC, and is open immediately. FAN is a 501(c)3 organization and is committed to building a diverse, equitable, and inclusive community among staff, board, and our broader network.

Organization Information

Inspired by the Gospel of Jesus and the example of Saints Francis and Clare, the Franciscan Action Network is a collective Franciscan voice seeking to transform United States public policy related to peace making, care for creation, poverty, and human rights. Founded in 2007, the organization serves a large network of Franciscan religious communities as well as laypersons who identify with the Franciscan charism. Using strategic and deliberate processes to bring about change in policies and practice, the political system, and public attitudes and behavior, FAN helps people realize their power and give effective input in the decision making processes that impact them. As a small staff, we operate in an inclusive, mutually supportive manner and develop decisions by consensus.

Job Description

The associate for campaigns and development will work with the executive director, the director of Franciscan Justice Circles, and other staff to expand and strengthen FAN's network of Franciscan-hearted people who seek to combine Gospel values and the Franciscan charism with effective advocacy for justice, peace, the integrity of creation, and human dignity. Specific duties include advocacy, network building, and development. This position reports to the executive director.

Advocacy

- Organize and carry out public policy advocacy in Washington DC on a wide variety of issues with an emphasis on climate, racial justice, and economic justice. Advocacy methods include meeting with elected officials, letter campaigns, social media campaigns, and public rallies.
- Develop close working relationships with DC-based faith-inspired and other organizations to coordinate advocacy efforts

- Help to facilitate advocacy by members of FAN's nationwide network at the national, state, and local levels.

Network Building

- Work closely with Franciscan Justice Circles director to help foster and nurture Circles, for example by attending virtual or in-person meetings with interested parties
- Reach out to specific groups, including Franciscan colleges and universities, to found Circles
- Develop written and multimedia materials on Franciscan spirituality and justice issues for use in Circles

Development

- Work closely with the executive director and communications coordinator to track and acknowledge donations, assist in planning annual gala, and assist in distributing branded merchandise.

Job Qualifications

Required:

- Bachelor's degree or equivalent
- Excellent written, verbal, and presentation communication skills
- Excellent interpersonal skills with an emphasis on collaboration
- Flexibility and strong multitasking abilities
- At least 3 years work experience, preferably in a non-profit organization
- Knowledge of Christian and Catholic spirituality as well as Catholic social teachings; willingness to learn about Franciscan spirituality
- Knowledge of U.S. government policy and legislative processes
- Demonstrated commitment to issues related to justice, peace, integrity of creation, and human dignity
- Ability to work in Washington DC

Desirable:

- Knowledge of Franciscan spirituality
- Established relations with DC area faith-based social justice advocacy groups
- Experience in community organizing
- Social media skills

Salary will be commensurate with experience.

FAN will accept rolling applications until the position is filled with an end date no later than April 30, 2021.

To Apply:

Applicants should send a cover letter and résumé by email to jobs@franciscanaction.org.